



Personal Injury Commission

Notice of Ceasing to Act

This is the approved form that must be lodged by a legal practitioner or agent representing a party who ceases during applicable proceedings to represent the party to notify the President. This form must be lodged by emailing it to help@pi.nsw.gov.au within 7 days after ceasing to represent the party (see rule 60(2) of the Personal Injury Commission Rules 2021).

Matternumber[s]:

Applicant:

Respondent:

Filedby:

Noticeofceasingtoact

Name of legal representative/agent of firm/organisation, has ceased to act as the legal representative/agent of name of former client, the role of party in these proceedings.

Date ceased to act:

The contact details of the [role of party e.g. applicant] last known to me are:

Name:

Address:

Email address:

Telephone number:

Mobile Number:

Signature

Signature of filing party:

Date:

Privacy Notice

Maintaining the privacy of personal information and health information is important to the Personal Injury Commission (**Commission**). The Commission collects and uses personal information and health information to exercise its statutory powers and to carry out its statutory functions as well as other related activities, including to register application forms such as this Form and to make decisions about disputes or claims.

Such personal information and health information may include, but is not limited to, the information contained, or referenced in, this completed Form, any other information which is provided by an Applicant, its representatives or a party or insurer in connection with proceedings before the Commission and/or such other information as may be obtained by the Commission or its members and staff in connection with the Commission exercising its statutory powers and carrying out its statutory functions as well as related activities or complying with any other obligations at law.

The Commission may disclose personal information and health information that it holds to another person (e.g. a doctor or a party to Commission proceedings etc) or to a Commonwealth or State Government department or agency (for example, Centrelink) as required or authorised by law. The Commission may also disclose personal information and health information to the State Insurance Regulatory Authority (**SIRA**) as required or authorised by law (including under the *Motor Accident Injuries Act 2017* (NSW)) and for the purpose of assisting SIRA to exercise its statutory powers and to carry out its statutory functions.

The Commission's decisions will be published in accordance with section 58 of the *Personal Injury Commission Act 2020* (NSW). An application for de-identification or redaction of a decision can be made by a relevant person at any time during the proceedings.

More detailed information about the way that the Commission may collect, use and disclose your information is available at <https://pi.nsw.gov.au/resources/privacy>.

Applications to the Commission to access and correct any personal information and health information should be made in writing to the Commission, Level 21, 1 Oxford Street, Darlinghurst, NSW, 2010.